



## DATA PROCESSING AND PRIVACY POLICY

### HORIZON INC LLP

Horizon INC - (we) are committed to protecting and respecting your privacy. We, as the Data Controller, collect and process your personal data for the purpose to allow us to contact you about goods, services and events which we think may be of interest to you and in order to provide these goods, services and events to you. The information, as personal data, we collect about you includes your contact details, such as full name, date of birth, current address, telephone number, email address, national ID number with photograph, qualification, employment history, employment endorsement letter.

We may need to share your information with our affiliated companies, agents and suppliers for the purposes set out in this notice, for example, third parties who carry out marketing services on our behalf.

We may need to disclose personal data in order to comply with our legal and regulatory obligations. Also, as we are part of a global business, your personal data may be processed, transferred to, and stored at, a destination outside the European Economic Area. If we do make such a transfer, we will take all steps reasonably necessary to ensure that your data is treated securely, including appropriate technical and organizational measures to protect your personal data in accordance with the same principles as apply in the UK.

By providing us with your contact details, you consent to being contacted by direct mail, telephone and/or email for the purposes in this notice. If you do not wish to receive such information from us please contact us.

We aim to ensure that any personal data we hold is accurate and up to date, that it is held securely and only for so long as is necessary for the purposes set out above. Please notify us immediately of any changes in your personal circumstances which could cause the personal data held by us to be inaccurate.

If you have any other queries about this notice, please contact our Data Protection Officer.

General director  
«HORIZON INC» LLP  
Malik Bakytbek

10 / 01 / 2022

